









THREE WAYS TO SEND LETTERS:

- 1. SNAIL MAIL:** Write letter on template or any regular size paper and mail to:
 Helping Children Worldwide
 14101 Parke Long CT, STE T, Chantilly, VA 20151
- 2. SCAN AND EMAIL:** Scan your letter or save to pdf and send to support@helpingchildrenworldwide.org. Write your full name and your student's full name at the top.
- 3. EMAIL TEXT & PHOTO** to support@helpingchildrenworldwide.org, and we will insert in a letter template and send to the CRC. Include your full name and your student's full name in the email. Porei cotam in aces

PLEASE DO:

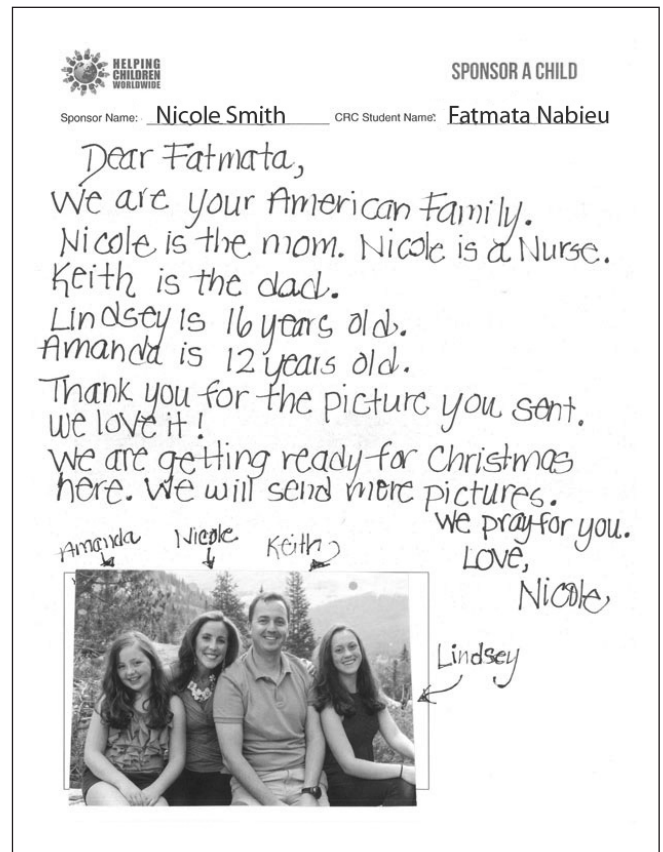
-  Label letters with YOUR FIRST & LAST NAME and YOUR STUDENT'S FIRST & LAST NAME.
-  Include a photo no bigger than 4x6. Text and photo should fit on one page, front side only.
-  Print neatly or type your letter in a font that is easy to read. Please don't write in cursive.
-  What to write about? Your job, family, pets, and hobbies. You are writing to someone whose first language is not English and whose lifestyle is far simpler than yours. Include a Bible verse or inspirational quote.

PLEASE DON'T:

-  Don't send gifts or cards. Use regular size paper and write on only one side.
-  Don't include personal contact information, including email address.
-  Don't make any promises. If you receive a letter making requests of any kind (other than to write to them or pray for them) please contact us for guidance.
-  Don't get discouraged. English is a second language for most children and they may be behind in their education due to family or financial situations.

See letter example below:

- Sponsor's first and last name
- Student's first and last name
- Neat, easy to read writing
- One 4x6 photo
- All on one page



Questions, concerns, suggestions? Contact Kathleen at 703-793-9521 or support@helpingchildrenworldwide.org

Sponsor A Child is an initiative of Helping Children Worldwide to support the mission of the Child Rescue Centre in Bo, Sierra Leone. Learn more: www.helpingchildrenworldwide.org/sponsor-a-child